

BRIGHTON & HOVE CITY COUNCIL

AUDIT & STANDARDS COMMITTEE

4.00pm 23 JUNE 2015

THE RONUK HALL, PORTSLADE TOWN HALL

DECISION LIST

Part One

7 CODE OF CORPORATE GOVERNANCE

Contact Officer: Elizabeth Culbert *Tel:* 01273 -291515
Ward Affected: All Wards

- (1) That the draft updated Code of Corporate Governance be noted & approved.

8 GOVERNANCE: WHISTLEBLOWING UPDATE

Contact Officer: Sarita Arthur-Crow *Tel:* 01273 294687
Ward Affected: All Wards

- (1) That the new Whistleblowing Policy for the Council (Addendum 1) and the model policy that Schools will be encouraged to adopt (Addendum 2) be referred to Full Council for information.

9 ANNUAL GOVERNANCE STATEMENT 2014/15

Contact Officer: Jackie Algar *Tel:* 01273 29-1273
Ward Affected: All Wards

- (1) That the draft Annual Governance Statement (attached as Appendix 1) be approved subject to comments made by members which will be detailed in the minutes.

10 REVIEW OF THE EFFECTIVENESS OF THE SYSTEM OF INTERNAL AUDIT

Contact Officer: Graham Liddell *Tel:* 01273 291323
Ward Affected: All Wards

- (1) That the Head of Internal Audit's self-assessment including the proposal

to accept the council's current arrangements for the two areas of partial compliance (see paragraph 6 & appendix 1) be noted.

(2) That the implications for the Annual Governance be noted.

11 INTERNAL AUDIT PLAN 2015-16 - UPDATE

Contact Officer: Graham Liddell *Tel:* 01273 291323
Ward Affected: All Wards

(1) That the update to the internal audit plan be approved.

12 STRATEGIC RISK REGISTER REVIEW

Contact Officer: Jackie Algar *Tel:* 01273 29-1273
Ward Affected: All Wards

(1) That the Strategic Risk Report (Appendix 1) be noted.

13 STRATEGIC RISK MAP FOCUS: SR2 FINANCIAL OUTLOOK; AND SR18 EFFECTIVE USE OF TECHNOLOGY

Contact Officer: Jackie Algar *Tel:* 01273 29-1273
Ward Affected: All Wards

(1) That Members' questions of the Risk Owner based on the information provided in the Strategic Risk MAPs in Appendix 1 (Strategic Risk Assessment Report) be noted.

14 AUDIT & STANDARDS COMMITTEE ANNUAL REPORT 2014/15

Contact Officer: Mark Dallen *Tel:* 01273 291314
Ward Affected: All Wards

(1) That the draft report at Appendix 1 be noted.

(2) That the report be referred to Full Council for information.

15 INTERNAL AUDIT ANNUAL REPORT AND OPINION 2014-15

Contact Officer: Graham Liddell *Tel:* 01273 291323
Ward Affected: All Wards

(1) That the report be noted.

16 AUDIT & STANDARDS COMMITTEE WORK PROGRAMME

Contact Officer: Graham Liddell *Tel:* 01273 291323
Ward Affected: All Wards

(1) That the work programme as set out in Appendix 1 be noted and approved.

17 HROD ANNUAL REPORT

Ward Affected: All Wards

(1) That the annual report of activity, assurance and business plan priorities from the Human Resources & Organisational Development (HROD) Service be noted.

18 2014/15 AUDIT PROGRESS REPORT

(1) That the 2014/15 audit progress report, along with progress made be noted.

19 ERNST & YOUNG 2015/16 AUDIT FEE LETTER

(1) That the 2015/16 audit fee letter be noted.

20 TARGETED BUDGET MANAGEMENT (TBM) 2014/15

(1) That the report and extract from the proceedings of the Policy & Resources Committee be noted.

21 ITEMS REFERRED FOR COUNCIL

21.1 It was noted that it was already agreed that the following items would be referred to Council for information.

Items 8 – Governance: Whistleblowing Update
Item 14 - Audit & Standards Committee Annual Report 2014/15

22 UPDATE ON COIN CO INTERNATIONAL

Contact Officer: Graham Liddell, Nigel Manvell Tel: 01273 291323, Tel: 29-3104

Ward Affected: All Wards

(1) That the report be noted.

NB The above decisions will be implemented after close of business on 30 June 2015 unless they are called in.